

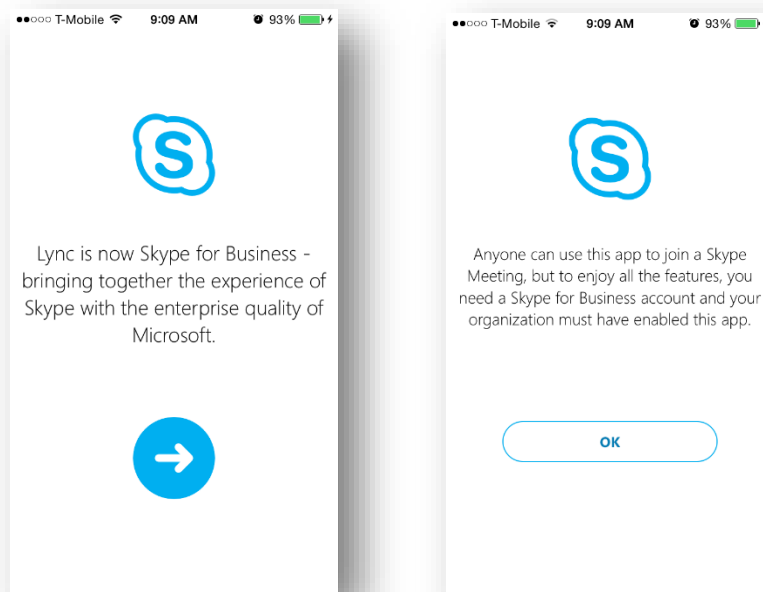
Mobile Client: Skype for Business

This document will walk you through the process of signing into Skype for Business using both Apple and Android phones. For further information on the app please click the following link:

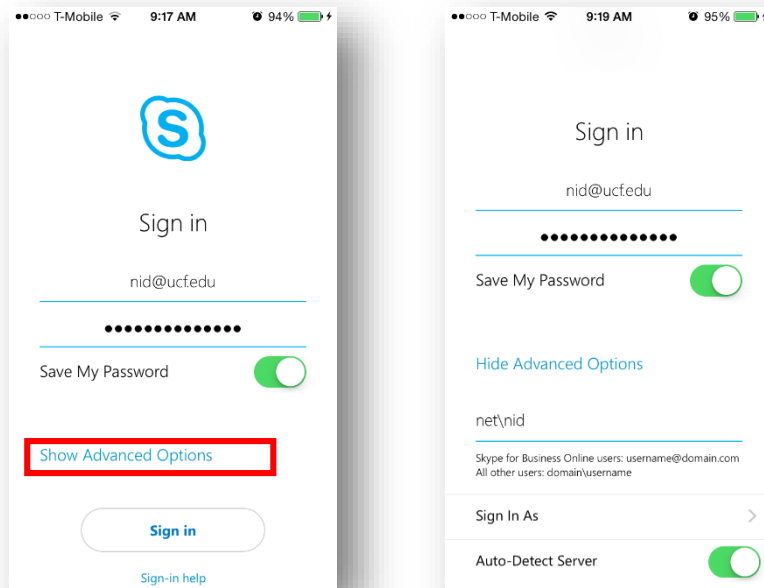
<https://support.office.com/en-nz/article/Microsoft-Skype-for-Business-for-Mobile-Clients-1999ba63-9ea0-48b4-8b10-7eafc9a2dbe4>

Login to Skype for Business on iPhone

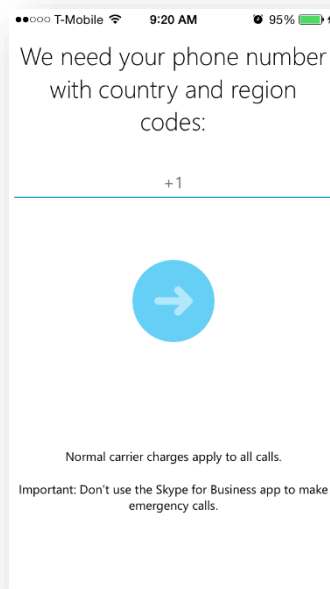
The first thing that you will need to do is download the Skype for Business app from the app store, the app you are looking for will say **Skype for Business (formerly Lync 2013)**. After the app has been downloaded and opened, you will see two screens that you must bypass to sign in:



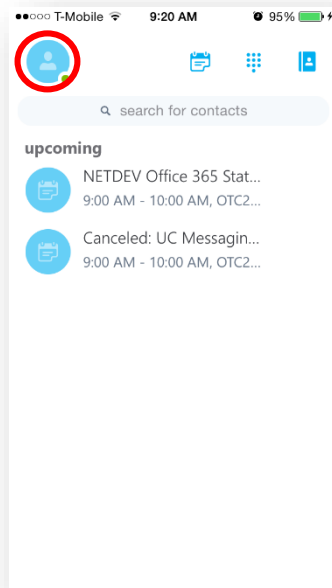
The next screen will be the sign in screen, you will login to the mobile client just as you would with the desktop client. Your sign-in address is your **NID@ucf.edu** and your password is the same as the one you use to login to the computer. There is one more thing that is very important, you need to click **Advanced Options** and input **net\NID** using your **NID**, if you skip this step it will not log you in.



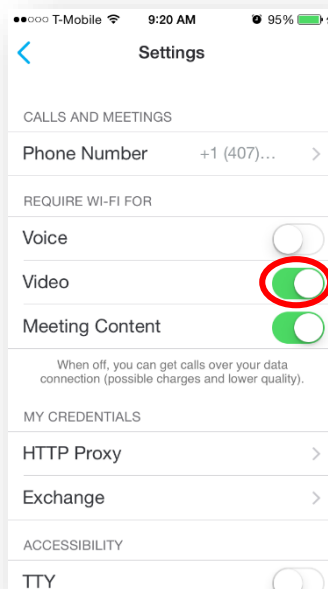
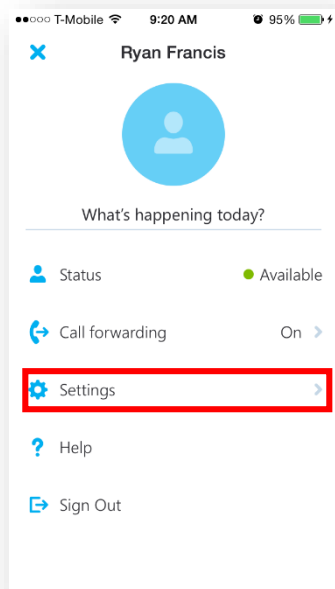
Next they will ask for your phone number, use the number that is associated with your Skype for Business account:



You are now logged into Skype for Business, there is one more thing you need to do. If you plan to use the mobile client fully on the go, you will need to turn off the setting that requires Wi-Fi for video calls. From the home screen you will tap on the icon in the top left corner.

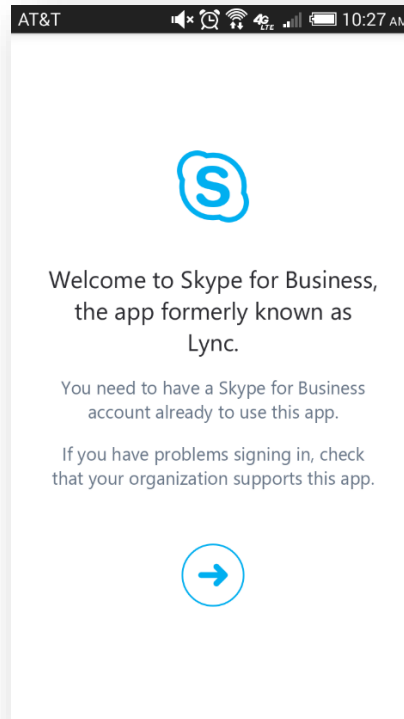


From there you will go down to **Settings** and tap slider next to **Video**, under the title **Require WI-Fi For**, it will go from green to white.



Login to Skype for Business on Android

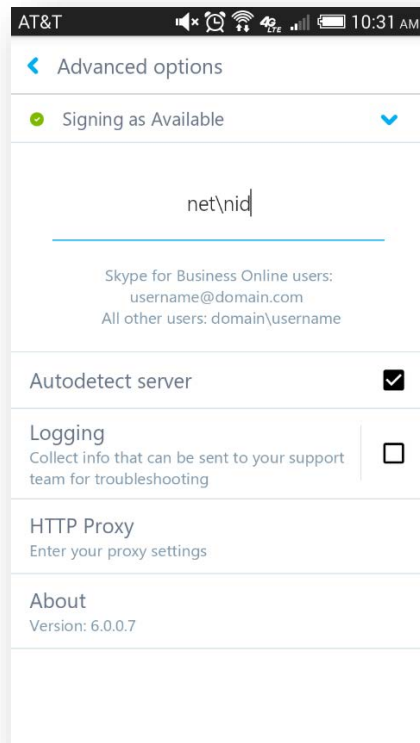
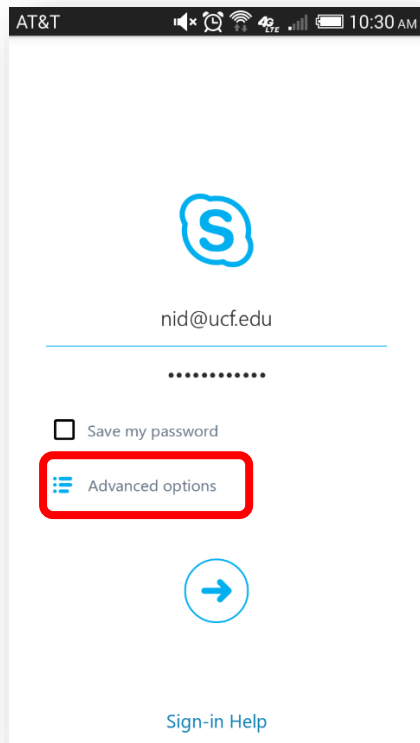
First, download the **Skype for Business for Android** app from the Google Play store. After the app has been downloaded, opened, and the terms of service have been accepted, you will see a welcome screen:



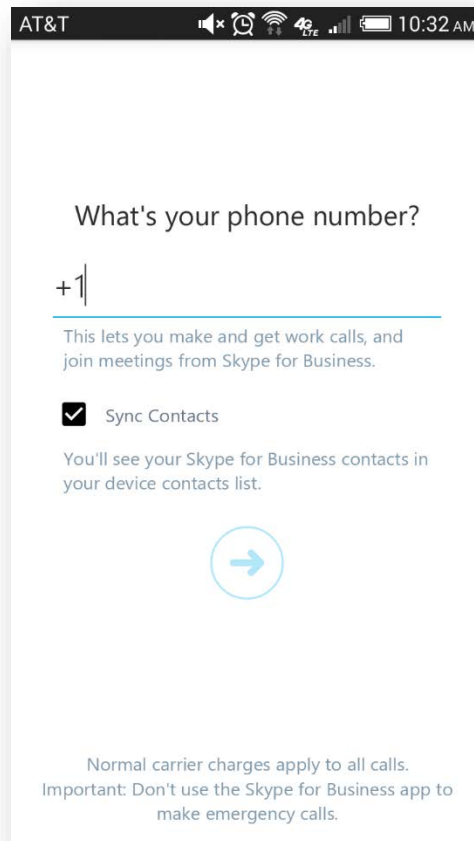
You will then be prompted to sign in. Your sign in address is your **NID@ucf.edu** and your password is the same one you use to login to the Skype for Business desktop client.

Important: You must click **Advanced Options** and input **NID\nid** using your NID.

If you skip this step you cannot login.

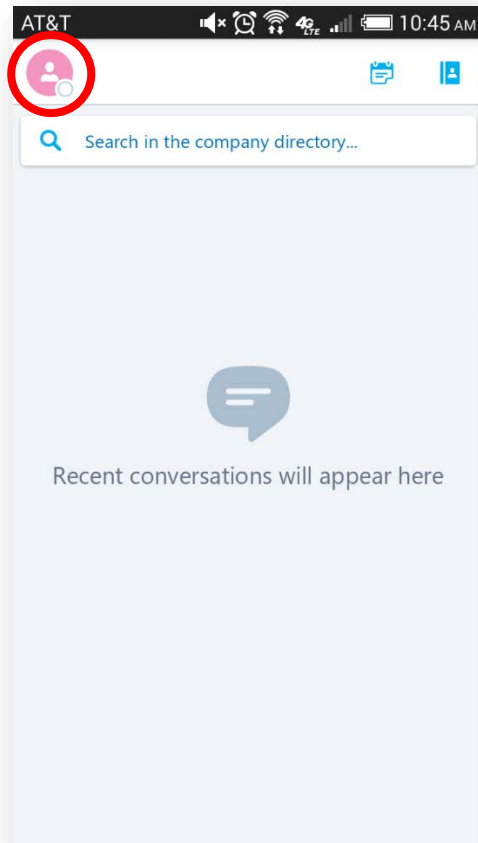


You will be prompted for your phone number. Use the number associated with your Skype for Business account.



You will then be successfully logged in to your Skype for Business account. If you plan to use the mobile client fully on the go, you will need to turn off the setting that requires Wi-Fi for video calls.

From the home screen, tap the icon in the top left corner.



Click **Settings** and tap the slider next to **Require Wi-Fi for video calls**. It will go from blue to white.

